

Republic of the Philippines

Office of the President

FILM DEVELOPMENT COUNCIL OF THE PHILIPPINES

INTERNATIONAL FILM STUDIES ASSISTANCE PROGRAM (IFSAP)

THE PROGRAM

The **International Film Studies Assistance Program (IFSAP)** is a program of the Film Development Council of the Philippines (FDCP) that supports Filipino filmmakers who want to be more exposed to the best filmmaking practices of other countries. FDCP believes in the importance of collaboration, hence encourages more Filipino filmmakers to discover various opportunities by participating in international film study programs, labs, and workshops. Through the program, filmmakers accepted as participants in these international film programs are given financial assistance to support their daily needs during their stay in those countries.

PROGRAMS UNDER IFSAP

A. IFSAP STANDARD

Financial assistance program open to all eligible Filipino filmmakers who applied on their own and got accepted in internationally recognized film programs, labs, and workshops. Financial assistance is given to each qualified applicant.

B. IFSAP PARTNERS

A support program open to all eligible Filipino filmmakers who applied and got accepted to an FDCP-partnered International Film Studies Organization. Financial assistance or travel grant may be given to qualified applicants.

FORMS OF SUPPORT

Eligible applicants to the program can avail of the following types of assistance:

Financial Assistance

- *IFSAP Standard* - eligible applicant/s may qualify for a P25,000.00 stipend via reimbursement.
- *IFSAP Partners* - eligible applicants may be granted a maximum amount of P100,000.00 upon approval of their application.

Travel Grant

IFSAP Partners - round trip international airfare from Manila to the host country may be given to the qualified applicant.

Passport Application/Renewal Assistance

FDCP assists qualified Filipino filmmakers in the application or renewal of their passport as needed.

Visa Assistance.

FDCP assists in the application of visa of qualified filmmakers by issuing visa endorsements, if needed. However, the visa approval is still at the discretion of the Embassy concerned.

Philippine Embassy or Consulate Support

FDCP, with its partnership with Philippine posts abroad, encourages our embassies and consulates to support selected and qualified Filipino filmmakers during their stay in the host countries.

Publicity and Promotion.

FDCP may support qualified filmmakers by providing publicity and promotional materials for their film projects.

ELIGIBILITY

IFSAP is available to Filipino filmmakers who got accepted as participants in established international film studies programs, film, and talent labs.

QUALIFICATION

- The individual must be a member of the FDCP National Registry. If not yet a member, the individual can apply for membership via the FDCP website.
- The individual must have a clear record with the FDCP and must not have outstanding clearance issues from other FDCP assistance programs.

REQUIREMENTS

1. Copy of FDCP National Registry Membership ID.
2. Accomplished Application Form (FD-IFSAP Form No.1)
3. Copy of the official letter of invitation or email confirmation from the International Program organizers
4. Background and Briefer of the Study and the Market
5. Updated Curriculum Vitae
6. Scanned copy of the passport
7. Copy of visa (if applicable)
8. Clearance certification from previous FDCP assistance availed (if applicable)

APPLICATION PROCESS

1. **SUBMISSION OF REQUIREMENTS.** The above mentioned requirements must be submitted via email within seven (7) working days after receipt of the confirmation letter or notice from the festival or up to four (4) weeks before the first day of the study program. Send applications to ifsap@fdcp.ph with the subject [Application] IFSAP (Full name). Applications made AFTER the completion of the studies and market will not be accepted.
2. **TECHNICAL COMMITTEE EVALUATION.** Once all requirements have met, the FDCP Technical Committee will evaluate the application. During the evaluation, the committee may require further details if deemed necessary.
3. **DECLARATION AND AGREEMENT.** Upon approval of the application, the proponent commits to comply with all post-program requirements to receive financial assistance. The proponent further commits to rendering a return service as part of his compliance with the program.

***The process may take 7-14 working days from the time of submission of **COMPLETE** requirements. ***

TERMS AND CONDITIONS

- Applicants can avail of the IFSAP STANDARD for up to two (2) times a year.
- Applicants can avail of the IFSAP PARTNERS once a year only.

MEMORANDUM OF AGREEMENT

A SIGNED Memorandum of Agreement (MOA) between FDCP and the GRANTEE indicates the commitment of both parties to the program. It must be finalized BEFORE the start of the study program.

POST-PROGRAM REQUIREMENTS

1. Comprehensive Program/Study Report (FD-IFSAP Form No. 2).
2. Accomplished Reimbursement Form (FD-IFSAP Form No. 3).
3. **ORIGINAL COPY** of the boarding passes (going and returning)
4. **ORIGINAL OFFICIAL RECEIPTS** of qualified expenses, which must be submitted to FDCP with proper description and translation (if applicable).

Qualified expenses:

- Accommodations
- Flights
- Meals
- Local transportation
- International Airport Terminal Fees (if applicable)
- Visa Fees
- Participation Fee (if applicable)

Grantees must follow the prescribed process of the submission of requirements. Boarding passes and official receipts should be chronologically arranged and pasted to a clean A-4 size bond paper **BEFORE** submitting to the FDCP.

RETURN SERVICE

The IFSAP fund is a government fund. In the spirit of serving the community and the stakeholders of the audio-visual industry, we ask beneficiaries of our FDCP Programs to commit to rendering return service by participating in at least two (2) FDCP-led or FDCP-supported events, activities, or projects as a volunteer worker or professional, serving in the capacity of their field. The service must be rendered within three (3) years after the receipt of the financial assistance from any of the FDCP programs.

The length and frequency of the return service may depend on the amount of assistance granted to the proponent.

NON-COMPLIANCE TO IFSAP REQUIREMENTS

The FDCP will issue a clearance certification upon submission of ALL of the requirements. Failure to do so will prohibit the proponent from applying again to IFSAP and other FDCP types of assistance.

CONTACT INFORMATION

For inquiries and further clarifications, FDCP may be contacted through:

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